



Job Description: Legal Advisor

Background

Founded in 2005, the Global Justice Center is a team of creative feminists who use international law to achieve gender equality. We work towards a world where every person has full bodily and decisional autonomy and the power to access justice.

GJC's legal team develops creative and authoritative legal analyses to establish progressive precedents for feminist goals. We also conduct strategic advocacy in various venues, including, but not limited to, the UN, the US administration, national and international courts. And because change must be driven by those most affected, we work in partnership with organizations around the world.

GJC's work ensures:

- Abortion access is respected, protected and fulfilled as a fundamental human right.
- Gender shapes the prevention of and response to violence, including conflict and mass atrocities.
- Multilateral systems integrate principles of feminism, inclusivity, and non-discrimination.

We actively seek a diverse applicant pool, encourage candidates of all backgrounds to apply, and encourage applications from candidates who have experience and can perform the essential functions of this role even if they do not meet all of the desired qualifications – particularly if they are from backgrounds underrepresented in the human rights field. GJC is an equal opportunity employer and does not discriminate on the basis of disability, age, gender identity and expression, national origin, race and ethnicity, religious beliefs, or sexual orientation.

Job Summary

GJC is hiring a new Legal Advisor. The successful candidate will be a strategic lawyer and advocate with deep gender equality and human rights experience. The position is based in New York City with periodic international and domestic travel. GJC is unable to provide visa sponsorship for this position; candidates must have prior US work authorization.

Reports To

Legal Director

Responsibilities and Essential Job Functions

- **Legal Analysis & Drafting:**

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- Perform expert-level legal research and analysis in support of GJC projects.
- Produce legal submissions to UN bodies, amicus briefs and observations to various courts, policy reports, background briefs, , and op-eds to advance GJC’s objectives.
- Leverage GJC’s outputs to generate domestic and international pressure to address global gender equality issues.
- Provide technical expertise on abortion rights and international standards related to sexual and gender based violence.
- **Strategic Advocacy:**
 - Develop relationships with key stakeholders, including relevant UN actors, policymakers, governmental and intergovernmental representatives, human rights organizations, grassroots actors and other civil society partners.
 - Respond to and anticipate relevant news events or developments relating to GJC’s mission and work, and identifies opportunities for GJC’s programmatic work.
 - Identify and highlight key political and human rights trends, and analyze abuses within the broader political, social, and economic context to highlight factors contributing to abuses and avenues for effective change;
 - Work collaboratively with other legal and programme staff, including through the supervision and management of legal interns.
 - Promote & represent GJC at meetings, conferences, seminars, and before national, regional and international human rights bodies.

Necessary Skills/Experience/Qualifications

- A graduate degree in law.
- A minimum of 2 years of experience in international law and advocacy, including substantive legal analysis, research, and writing. Ability to analyze international public, humanitarian, human rights, and criminal law from a gender perspective.
- Fluency and advanced writing skills in English.
- Exceptional proficiency in legal writing and research.
- Expert knowledge of international human rights mechanisms and/or regional human rights mechanisms, international accountability mechanisms, and other substantive areas of GJC’s work.
- Experience implementing a wide range of tactics and tools to advance advocacy goals.
- Demonstrated ability to work effectively with stakeholders at all levels.
- Strong organizational skills and self-direction.
- Sound negotiation skills, political astuteness and comfort in creating and developing relationships with internal and external stakeholders.



- Demonstrated awareness and sensitivity to the needs and concerns of individuals from diverse cultures, backgrounds, and orientations.
- Willingness to work flexible hours to accommodate developing events.
- Demonstrated commitment to women’s human rights and GJC’s mission.

Desired Skills/Experience/Qualifications

- Knowledge of, and experience in, UN advocacy spaces e.g., UN Security Council, Sixth Committee.
- Experience in analyzing US federal, state and local law compliance with human rights obligations.

Salary

\$70,000 - \$74,000 annually

Start date: Nov 1, 2022

Benefits

- 93% employer contributions toward health, dental, and vision insurance premiums for Employee-Only Plans; 75% employer contributions toward health, dental, and vision insurance premiums for Employee + Spouse or Family Plans
- 100% employer contribution toward \$10,000 life insurance policy
- 3% employer 401(k) contributions after one year of employment (no employee matching contribution required)
- 37-hour, flexible, hybrid workweek (3 days in person)
- Unlimited paid medical/sick, personal, vacation, and bereavement leave
- 12 weeks paid maternity/paternity/adoption/fostering leave
- Paid family leave

How to Apply

Please send an email with the subject “Legal Advisor” to resumes@globaljusticecenter.net and attach a single .pdf file containing your CV, cover letter, three references, and a 5-10 page writing sample. The



application deadline for this position is September 23, 2022. Candidates will be considered on a rolling basis.

If you are an applicant who requires a reasonable accommodation to apply for the Legal Advisor position, please send an email to info@globaljusticecenter.net with your request.

For more information about GJC, please visit www.globaljusticecenter.net.